



To: All Warehouse and Delivery Personnel

From: Mark Kramer, President

Date: March 21, 2020

Re: Closure of Non-Essential Businesses

Team Kramer,

This afternoon, New Jersey Governor Murphy issued a statewide Stay at Home Order, as well as the closure of all non-essential businesses. Grocery stores and liquor stores will remain open, and restaurants and bars can continue to provide takeout and delivery services. **This means that Kramer Beverage will also remain open.**

The safety of our employees is our top priority and it is essential that all employees and customers abide by new government regulations and Kramer Beverage procedures:

- All personnel must continue to practice social distancing and maintain a 6-foot distance from each other at all times
- All personnel must continue to wash hands and sanitize equipment and work areas
- We will begin our new delivery procedures on Monday to reduce exposure
- We are working on shifting to earlier deliveries to further reduce exposure to the public

Complete information on executive orders can be found here: <https://covid19.nj.gov/faqs/nj-information/businesses-and-organizations/how-do-executive-orders-no.-107-and-108-on-closures-and-social-distancing-affect-my-business>

