



To: All Warehouse and Delivery Personnel

From: Patty Dopkin, HR Manager

Date: April 10, 2020

Re: Executive Order 122 – Face Coverings and Mask

As per Governor Murphy's recent executive order #122, all warehouse business employees are required to wear face coverings and gloves starting Friday night at 8:00 p.m. We will have supplies available when associates return to work on Monday night. In the office area, face coverings and gloves must be worn any time that we are not in individual offices by ourselves.

Here is a link on how to properly wear a mask and how to make them:

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html>

This link shows how to properly remove rubber gloves:

<https://www.youtube.com/watch?v=ATU383llfT8>

Executive Order 122:

<http://d31hzlhk6di2h5.cloudfront.net/20200408/c8/1b/61/37/b3f185e69487ad0f80d760b1/EO-122.pdf>

To those that began wearing masks as part of the federal recommendation, we thank you for your consideration of everyone's safety. Your support in flattening the curve is greatly appreciated and applauded by Kramer Beverage.

